

**RESOLUTION 2017-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTH VILLAGE COMMUNITY DEVELOPMENT DISTRICT ADOPTING POLICIES FOR THE USE OF VIDEO SURVEILLANCE WITHIN THE DISTRICT'S AMENITIES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the South Village Community Development District ("**District**") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated in Clay County, Florida ("**County**"); and

**WHEREAS**, the District's amenities and facilities, including but not limited to all of the areas known as the Village Green (including the Residents' Club, Kid's Club, Aquatics Facility, Athletic Center, Amphitheater, Tennis Center, Lake House, and Golf Garden), Encompassing Parks and Golf Club ("**Amenities**"), have been or will be constructed in accordance with the District's purpose and improvement plan; and

**WHEREAS**, the District was required to obtain the consent of the local general purpose government prior to the exercise of powers related to the provision of security facilities or services, as provided in Section 190.012(2)(d), Florida Statutes; and

**WHEREAS**, effective January 31, 2008, the County adopted Ordinance No. 2008-04, granting certain special powers to the District related to security; and

**WHEREAS**, the Board of Supervisors ("**Board**") finds that it is in the best interests of the District and necessary for the efficient operation of the District to adopt by resolution a video surveillance policy, attached hereto as **Exhibit A** and incorporated herein by this reference ("**Video Surveillance Policy**"), for immediate use and application; and

**WHEREAS**, pursuant to Sections 119.071(3)(a) and 281.301, Florida Statutes, security system plans including "all records, information, photographs, audio and visual presentations, schematic diagrams . . . or portions thereof relating directly to the physical security of the facility or revealing security systems" are classified as confidential and exempt from the Public Records Act; and

**WHEREAS**, the Board finds that it is in the best interests of the District to adopt by resolution the Video Surveillance Policy contained in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUTH VILLAGE COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The above stated recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2.** The attached Video Surveillance Policy is hereby adopted pursuant to this Resolution as necessary for the conduct of District business. The Video Surveillance Policy shall stay in full force and effect until such time as the Board may amend them. The Board reserves the right to approve such amendments by motion.

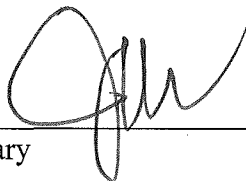
**SECTION 3.** The District's surveillance videos are confidential and exempt from disclosure to the public. Consequently, the District will deny any public records requests for District surveillance videos. However, the District may disclose the videos in accordance with the provisions of Section 119.071, Florida Statutes. Finally, the District will strictly follow this policy since the Public Records Act imposes punishments for violations, which are enforced by Florida's Criminal Code.

**SECTION 4.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.


**SECTION 5.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 1 day of March, 2017.

ATTEST:

  
\_\_\_\_\_  
Secretary

**SOUTH VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT**

  
\_\_\_\_\_  
Chairperson, Board of Supervisors

**Exhibit A:** Video Surveillance Policy

## Exhibit A

### SOUTH VILLAGE COMMUNITY DEVELOPMENT DISTRICT VIDEO SURVEILLANCE POLICY

#### 1. Purpose of Security Cameras

This policy sets out the framework within which the South Village Community Development District (“District”) will use security cameras. The District will use security cameras to enhance the safety and security of District residents, guests, staff and property, while protecting the individuals’ right to privacy.

The security camera installation consists of dedicated cameras providing real-time surveillance. The primary use of security cameras is to discourage inappropriate and illegal behavior and to enhance the opportunity to apprehend offenders.

Video monitoring of public areas will be limited to uses that do not violate the reasonable expectation of privacy as defined by law. Information obtained will be used exclusively for law and/or policy enforcement.

#### 2. Signage

The District will post signs in relevant areas to read: **“Attention: This area is under video surveillance. All activity is recorded.”**

The cameras are positioned only to record those areas specified by the District Manager which will complement other measures to maintain a safe and secure environment.

#### 3. Camera Locations

In general, cameras are located to view areas prone to vandalism or activity in violation of the District’s *Amenity Policies*.

#### 4. Use/Disclosure of Video Records:

Video data is recorded and stored on a secure Digital Video Recorder equipped with onboard hard drive storage. Normal retention period for recordings is up to thirty calendar days, per Florida Department of State Record Retention Schedule for Surveillance Recordings, then automatically erased by recording over unless required for evidence. Records required for evidence are saved to CD and stored in a secure environment. Such records will be destroyed when no longer required for evidence.

Access to camera monitoring is limited to only those authorized by the District Manager. Only the District Manager or appointees designated by the District Manager are authorized to operate the video security system. Access to video records shall be limited to authorized District

appointees designated by the District Manager, who shall only access such records during the course of their regular duties to:

- a. Identify the person or persons responsible for District *Amenity Policies* violations, criminal activity, or actions considered disruptive to normal District operations.
- b. Assist law enforcement agencies in accordance with applicable state and federal laws.

Any such review of video recordings will be with the knowledge and approval of the District Manager or his/her designee. Only the District Manager shall be authorized to release any video record to anyone other than an authorized employee, including but not limited to, law enforcement personnel, media, patrons and other persons.

#### 5. Public Records Requests:

The District's surveillance videos are confidential and exempt from disclosure to the public. Consequently, the District will deny any public records requests for District surveillance videos. However, the District may —but is not required to— disclose the videos to (1) itself; (2) in furtherance of the official duties and responsibilities of the District; (3) to another agency in furtherance of that agency's official duties and responsibilities; and (4) upon a showing of good cause before a court of competent jurisdiction. The District will also comply with any court orders that require disclosure of surveillance videos. Finally, the District will strictly follow this policy since the Public Records Act imposes punishments for violations, which are enforced by Florida's Criminal Code.