

MINUTES OF MEETING  
SOUTH VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the South Village Community Development District was held Tuesday, May 7, 2024 at 6:30 p.m. at the Eagle Landing Residents Club, 3975 Eagle Landing Parkway, Orange Park, Florida

Present and constituting a quorum were:

Chris Payton	Chairman
Glenn Warren	Vice Chairman
Allan Brink	Supervisor
David Frechette	Supervisor
Jennifer Osbeck	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber	District Counsel by telephone
Matt Biagetti	Director of Operations, Honours Golf
Jim Hahn	General Manager, Honours Golf
Joe Halifco	Operations, Honours Golf
Ernie Cruz	Honours Golf

The following is a summary of the actions taken at the May 7, 2024 meeting.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:30 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Two residents commented on the condition of the golf course being dry and stressed and felt that members should be notified of actions being taken to remedy the situation. Also there is an issue with member play on Saturdays.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the April 2, 2024 Meeting**

May 7, 2024

South Village CDD

On MOTION by Mr. Payton seconded by Mr. Warren with all in favor the minutes of the April 2, 2024 meeting were approved as presented.

**FOURTH ORDER OF BUSINESS**

**Public Hearing to Adopt a Towing Policy, Resolution 2024-02**

On MOTION by Mr. Payton seconded by Mr. Warren with all in favor the public hearing was opened.

There being none,

On MOTION by Mr. Payton seconded by Mr. Warren with all in favor the public hearing was closed.

On MOTION by Mr. Payton seconded by Ms. Osbeck with all in favor Resolution 2024-02 was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Proposals for Landscape & Irrigation Maintenance**

Ms. Giles stated you have the evaluation criteria and representatives of both vendors are present if you have any questions. You can give me your totals and I can average them or if there is a supervisor who wants to take the lead we can do it that way.

Mr. Brink read into the record, his scoring on each criteria that resulted in 100 points for Tree Amigos and 84 points for Arazoza Brothers.

Mr. Payton stated I had 100 for Tree Amigos also. Irrigation is a big item and they have a deep knowledge of what is going on.

On MOTION by Mr. Payton seconded by Mr. Warren with all in favor tree Amigos was ranked no. 1 with 100 points and Arazoza Brothers ranked no. 2 with 84 points.

**SIXTH ORDER OF BUSINESS**

**Consideration of Capital Reserve Study**

**A. Recreational Components**

May 7, 2024

South Village CDD

**B. Golf Component**

This item tabled.

**SEVENTH ORDER OF BUSINESS****Staff Reports****A. General Manager - Report**

Mr. Hahn stated we try to be as accurate as we can on the budget, but the department of labor has instituted and recommended a hike in all salary caps for anyone on a salary who works overtime without being paid overtime and the increase they suggest is significant. One starts July of this year and take the salary cap from \$35,000 up to \$45,000 and their recommendation is January 1, 2025 go to \$59,000. We feel there is going to be a hike in the salary cap and the minimal salary hike will impact six of our staff members. We can plan and budget for the hike and the impact would be about a \$25,000 impact annually for both golf and rec. We can budget for that and if it doesn't happen it will come back but if we don't put something in the budget to reflect it, we can't go up in July, we can only go down. We can try to assume some of that expense in our budget when we send a draft to you and see what happens in the next few months. We should assume there is going to be a hike and we must plan for it.

Mr. Payton stated the options are leave the budget alone,

Mr. Hahn stated I will prepare the proposed budget with two lines, one the normal budget increase and a line in the event the department of labor's proposal goes through.

To address the comments made earlier in the meeting dealing with the condition of the golf course. The golf course is brown, there are irrigation challenges, and we have had very little to no rain from April into May

**B. District Counsel**

There being none, the next item followed.

**C. District Manager – Report on the Number of Registered Voters 3,258**

Ms. Giles stated we have a letter from the supervisor of elections indicating that there are 3,258 registered voters residing in the district.

As a reminder we have a budget coming up and the 2024 elections are coming in November. Two seats will be on the ballot, seat 2 and seat 4 and the qualifying period is in June.

May 7, 2024

South Village CDD

Supervisors, file your form 1 online by July 1<sup>st</sup> and you need to complete your ethics training by December 31<sup>st</sup>. There is no certificate for that so if you want to send me an email as to what course you took, I will have that for public records in my email.

**D. District Engineer**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisor’s Requests**

Additional comments: monument signs for Laurel Valley, location has been an issue, social events, Saturday morning golf, tournament rounds, too many tournaments, trim/prune trees around the 7<sup>th</sup> green, new golf ballas for driving range, gym equipment, writeup for tournament for pickleball and tennis, island vegetation, mulch, pickleball lines, signage proposal.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

Additional comments: sent email suggestion to summarize the budget, request to waive fees for Juneteenth event and put it in the budget in the future, lawn fee waived but not food truck fee, adult pool closed over the weekend, can key card entry for the pool be added for adult exercise.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of March 31, 2024 and Statement of Revenues and Expenses for the Period Ending March 31, 2024**

The balance sheet and income statement were included as part of the agenda package.

**B. Assessment Receipt Schedule**

The assessment receipt schedule was included as part of the agenda package.

**C. Approval of Check Register**

On MOTION by Mr. Payton seconded by Mr. Frechette with all in favor the check register was approved.

May 7, 2024

South Village CDD

**ELEVENTH ORDER OF BUSINESS**

**Next Meeting Scheduled for Tuesday, June 4, 2024 at 6:30 p.m. at Eagle Landing Residents Club**

Ms. Giles stated the next meeting will be held June 4, 2024 at 6:30 p.m. in the same location.

On MOTION by Mr. Payton seconded by Mr. Warren with all in favor the meeting adjourned at 8:03 p.m.

DocuSigned by:  
*Manlee Giles*  
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Secretary/Assistant Secretary

DocuSigned by:  
*[Signature]*  
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Chairman/Vice Chairman